

Cleveland Mountaineering Club

Agnes Spencer Memorial Hut

Grisedale Bridge,

Glenridding

Penrith

CA11 0PJ

General Risk Assessment

Nov-12

Agnes Spencer Risk Assessment

Nov-12

SUMMARY

Outside Areas
Includes parking area, fuel bunker (coal) and dustbins. No risks requiring action identified here. Further, it must be noted that the area around the Hut is shared with other local residents and is owned by others. There is occasionally some traffic passing the front door of the Hut and a potential risk, particularly to children has been addressed by a notice on the inside door. We request parents / guardians in charge of younger children using the Hut, make their own assessment of potential risks outside the Hut and use their own judgement as to the appropriate actions to

Entrance Porch

Surveyed and no necessary actions identified

Washing & Utility Area

Surveyed with 3 items emerging as requiring attention

1. Lino flooring - consider renewing (target - during 2012/13)
2. Committee should consider options for plumbing-in hot water for sink (target - during 2010/11) Completed 2012
3. Consider ways of reducing / securing hazardous / flammable substances on shelving e.g. white spirit, bleaches, firelighters etc.

Shower and Washroom

This area has been completely refurbished
Wet floor following showering. Non slip mat / block provided for use after showering. Mops also available

Drying Room

This area has been completely refurbished and no risks identified
The electric fan heater has been replaced with enclosed tubular heaters which are considered safer

Kitchen Area

No immediate risks apparent but parents/those in charge of children using the Hut are requested to take note of points highlighted in this section. Further, it is recommended the Committee considers re-positioning cookers as part of a general refurbishment (target - 2012/13)

Sitting and Dining Area

No immediate risks identified but parents/those in charge of children using the Hut are requested to take note of points highlighted in this section.

Stairs

Surveyed and no necessary actions identified

Sleeping Areas

Surveyed and no necessary actions identified

General

Club Maintenance Meets - Attendees of club maintenance meets to be briefed re Health & Safety issues e.g. wearing protective gloves / glasses / goggles etc. guidance re working at heights, manual handling etc.

NOTES:

1. Domestic electrical installations tested & certified 2010 (next due August 2013)
2. Fire Safety Risk Assessment and actions identified, were completed and passed by Cumbria Fire Safety August 2010. (No need for re-inspection unless major works are planned / completed)
3. Fire alarm serviced and certified annually
4. Emergency lighting serviced and certified annually
5. Electrical appliances (PAT testing) completed annually

Approved by the Committee of the Cleveland Mountaineering Club

Signed

John Brier 30/11/2012

Dated

The President
The Cleveland Mountaineering Club

Entrance Porch			
Area:	Assessment Date:	Assessment Date:	Action Owner / Target Date
	Dave Everett	Nov-12	
Assessors:	Associated Risk	Existing Controls	Additional Controls Required
Type Of Hazard	How could harm occur		
Physical Hazards			
Falls from height	N/A	Surfaces are different colours and give visual indication. Due care and attention.	None
Slip & Trip	Trip hazard posed by entrance step and mats		
Falling objects	None - no storage facility - coatrack and items hanging up not considered to pose appreciable risk. Surveyed and none found		
Sharp edges / objects	N/A		
Fire and heat	Operation of lightswitch with wet hands as enter	Lightswitch in good condition with no deterioration or live parts exposed. Due care and attention.	None
Electrical			
Chemical Hazards			
Flammable	N/A		
Toxic / Harmful	N/A		
Corrosive / Irritant	N/A		
Environmental			
Lighting	Entry to building when electricity switched off	Emergency/safety lighting provided 24/7	None
Biological			
Bacteria	N/A		
Other			
	Potenential traffic risk specifically when Hut is used for family meets and children are present	Warning sign placed prominently on inside of main door	None

Washing and Utility Area				
Assessment Date: Nov-12				
Assessors: Dave Everett				
Type Of Hazard	Associated Risk	Existing Controls	Additional Controls Required	Action Owner / Target Date
Physical Hazards				
Falls from height	N/A	The current state of the lino flooring is considered safe but with deterioration could pose a risk of tripping.	Replace lino flooring	CMC Committee in 2012/13
Slip & Trip	Lino Flooring has two small holes	Existing raised shelving adequate, shelves are not overloaded with items and items are of reasonable weight for lifting with due care and attention	None	
Falling objects	Conventional kitchen cupboards above sink			
Sharp edges / objects	Surveyed/none found			
Fire and heat	N/A			
Electrical	(1)Operation of lightswitch with wet hands.(2) Water heater can release drops of scalding hot water if the tap handle is unintentionally knocked.	(1)Lightswitch in good condition with no deterioration or live parts exposed. Due care and attention. (2)Water heater - due care and attention - warning sign in place	(2)Review options for plumbing in a hot water supply - Completed. New water heater and hot & cold taps fitted 2012	Completed 2012
Chemical Hazards				
Flammable	N/A			
Toxic / Harmful	Access by children to harmful household cleaning agents	Stored on higher shelves	Consider reducing the volume of maintainance meet consumables e.g. paints etc.	Hut Warden 2012/13
Corrosive / Irritant	Spillage or consumption of cleaning products / maintenance meet consumables e.g. paint stripper, varnish etc.	Stored on higher shelves	Consider reducing the volume of maintainance meet consumables e.g. paints etc.	Hut Warden 2012/13
Environmental				
Slippery Surfaces	Lino flooring is wearing and could be slippery if wet	The floor is considered safe to use though the comment above about replacement should be noted. Due care and attention	Replace lino flooring	2012/2013
Lighting	Surveyed/none found	Existing electrics tested and certificated 2010	None	
Biological	Easy clean surfaces	Due care and attention precludes the need for any further controls	None	
Bacteria				

Shower & Wash Room				
Nov-12				
Dave Everrett				
Type Of Hazard	Associated Risk	Existing Controls	Additional Controls Required	Action Owner / Target Date
Physical Hazards	How could harm occur			
Falls from height	This area was completely refurbished in March 2007			
Slip & Trip	N/A			
Falling objects	Wet floor following showers	Cork slip proof matt / block provided	Mops also available	
Sharp edges / objects	None		None	
Fire and heat	None			
Electrical	None	All electrics replaced 2007 and certificated	None	
Chemical Hazards				
Flammable	N/A			
Toxic / Harmful	Cleaning Fluids stored in this room on a raised shelf	No other controls needed	None	
Corrosive / Irritant	Cleaning Fluids stored in this room on a raised shelf	No other controls needed	None	
Environmental				
Slippery Surfaces	Floor	The tile flooring does not appear to pose a significant risk but if problems do occur it should be coated with an anti slip paint.	No problem reported	
Lighting	Surveyed and none found	Existing lighting good	None	
Biological				
Bacteria	Surveyed and none found	Due care and attention - surfaces are easy clean	None	
	Legionella risk if shower head not cleaned periodically	Risk noted and more regular cleaning implemented	None	

Drying Room				
Assessment Date: Nov-12				
Assessors: Dave Everett				
Type Of Hazard	Associated Risk	Existing Controls	Additional Controls Required	Action Owner / Target Date
<u>Physical Hazards</u>	How could harm occur			
Falls from height	This area was completely refurbished in March 2007			
Slip & Trip	None		None	
Falling objects	Surveyed/none found		None	
Sharp edges / objects	None			
Fire and heat	None	Heating fan replaced by tubular heaters - more reliable and safer. These are controlled by a timer switch positioned outside of the drying room	None	
Electrical	None	All electrics recently replaced, tested and certificated	None	
<u>Chemical Hazards</u>				
Flammable	None			
Toxic / Harmful	None			
Corrosive / Irritant	None			
<u>Environmental</u>				
Slippery Surfaces	None			
Lighting	None	All electrics recently replaced, tested and certificated		
<u>Biological</u>				
Bacteria	Assessed and not considered a hazard	Easy clean surfaces	None	

Kitchen Area			
Area:	Nov-12		
Assessment Date:	Dave Everett		
Assessors:	Associated Risk		
Type Of Hazard	How could harm occur	Existing Controls	Additional Controls Required
Physical Hazards Falls from height Slip & Trip	N/A Flooring could be slippery if wet recently replaced & in good condition Some raised shelves but no heavy objects None other than standard kitchen utensils	Flooring recently replaced & in good condition - due care and attention Due care and attention Sharp kitchen knives kept loose in kitchen drawer	None None Sharp knives should be removed and stored separately - preferably a knife storage block
Falling objects			
Sharp edges / objects			
Fire and heat	There are two cookers and one is positioned at the edge of the kitchen work areas close to where people walk between the kitchen and lounge area which could pose a risk of pans etc. being upset/caught and hot liquids being spill.	The position of the cooker next to where people pass between the kitchen and lounge is not judged to present a risk with due care and attention. However, parents/nurse in charge of children using the Hut are requested to note of the potential risk of a child upsetting a pan from a stove and/or burning into someone carrying a pan of hot water between the washing up room and kitchen. It is recommended that the cooker positioned against the partition wall abutting the sitting and dining area be moved when the kitchen area is refurbished.	Re-positioning of cookers should be considered. Wooden partition fitted in 2012 to reduce the risk of Hut users, specifically children, from the specified oven CMC Committee during 2013
Electrical	None	Existing electrics tested and certified 2010. PAT testing also completed annually	None
Chemical Hazards Flammable Toxic / Harmful Corrosive / Irritant Environmental Slippery Surfaces	Surveyed and none found Surveyed and none found Surveyed and none found		
Lighting	Flooring could be slippery if wet recently replaced & in good condition Surveyed and none found	Flooring recently replaced & in good condition - It is judged there are no apparent risks with due care and attention Existing electrics tested and certified 2010. PAT testing also completed annually	None None
Biological Bacteria	Easy clean surfaces	Due care and attention	None
Action Owner / Target Date			

Sitting & Dining Area			
Area:	Nov-12		
Assessment Date:	Dave Everett		
Assessors:	Associated Risk		
Type Of Hazard	How could harm occur	Existing Controls	Additional Controls Required
Physical Hazards Falls from height Slip & Trip	Surveyed and none found Floor level raised by one step along one side of room	Difference in levels clearly defined between contrasting carpet colours - emergency light gives sufficient illumination at night - no risk with due care and attention	No additional controls required
Falling objects Bumps	Surveyed and none found The furniture was surveyed to identify any unsafe items that may cause people to fall or sustain injury or present a fire risk	All the furniture is judged safe - new lounge seating in flame retardant materials was recently installed and with due care and attention it is judged that no additional controls are required.	No additional controls required
Sharp edges / objects Fire and heat	Surveyed and none found The solid fuel stove sited in the middle of the living room was surveyed to assess the risk to that occupants of burning by accidental contact with the hot sides of the stove. We are particularly aware of the risk the stove may present to young children when the hut is used for family meals.	A fireguard around four sides of the stove is in place and with due care and attention the stove does not present a risk. Two prominent warning signs are fixed to the top of the guard and another to the adjacent fireguard clearly telling hut occupants not to use the fireguard for drying clothes. The fireguard is effective protection in instances where young children may be in the hut but in addition parents have been asked to note that risk and maintain close parental supervision of children during family meals.	A new stove has been professionally installed in 2010 that complies with HEATAS standards
Electrical	None	All electrics recently upgraded & certificated (2010) - no additional controls required	
Chemical Hazards Flammable	Freighters & kindling	Minimum amount stored in the under-stairs cupboard. Additional supplies now kept in the utility & outside in a sealed bin	
Toxic / Harmful Corrosive / Irritant Environmental Slippery Surfaces Lighting	Surveyed and none found Surveyed and none found Surveyed and none found None	All electrics recently upgraded & certificated - no additional controls required	
Biological Bacteria	Surveyed and none found		

Stairs				
Area:	Nov-12			
Assessment Date:	Dave Everett			
Assessors:	Associated Risk			
Type Of Hazard	How could harm occur	Existing Controls	Additional Controls Required	Action Owner / Target Date
Physical Hazards				
Falls from height	Fall from upper floor	A strong wooden guard rail protects the side and top of the stair space so as to remove the risk of persons falling.	None	
Slip & Trip	Slip/fall down stairs	Stairs evenly surfaced - no risk with due care and attention	None	
Falling objects	None			
Bumps	None			
Sharp edges / objects	None			
Fire and heat	None			
Electrical	Exposed wiring/unsafe sockets	All electrics recently surveyed and upgraded. Low wattage nightlight located at the bottom of the stairs re using the stairs safely at night	None	
Chemical Hazards				
Flammable	None			
Toxic / Harmful	None			
Corrosive / Irritant	None			
Environmental				
Slippery Surfaces	None			
Lighting	None	All electrics recently upgraded & certificated - no additional controls required		
Biological				
Bacteria	None			

Main and Members Sleeping Area				
Area:	Main and Members Sleeping Area			
Assessment Date:	Nov-12			
Assessors:	Dave Everett			
Type Of Hazard	Associated Risk	Existing Controls	Additional Controls Required	Action Owner / Target Date
Physical Hazards Falls from height	How could harm occur No risks	Top of staircase effectively protected. Additionally a wood baton has been placed on the window edge of the sleeping platform to guard against young children falling from the platform. Stairs evenly surfaced - no risk with due care and attention	No additional controls required	
Slip & Trip	No risk		None	
Falling objects	None			
Bumps	None	Due care and attention	No additional controls required	
Sharp edges / objects	Stove flu pipe brackets	Due care and attention	No additional controls required	
Fire and heat	None			
Electrical	No risk	Due care and attention	No additional controls required	
Chemical Hazards				
Flammable	None			
Toxic / Harmful	None			
Corrosive / Irritant	None			
Environmental				
Slippery Surfaces	None			
Lighting	No risk	Lighting good		
Biological				
Bacteria	None			

