

# **Cleveland Mountaineering Centre**

## **Agnes Spencer Memorial Hut**

**Grisedale Bridge,**

**Glenridding**

**Penrith**

**CA11 0PJ**

## **Hut General Risk Assessment**

**Amended 15/03/2023**

Including implications of Corvid 19

# Agnes Spencer Risk Assessment

Amended 15/03/2023

## SUMMARY

### Outside Areas

Includes parking area, coal bunker, dustbins, lean-to, garden. No risks requiring action identified here. Further, it must be noted that the area around the Hut is shared with other local residents and is owned by others. There is occasionally some traffic passing the front door of the Hut and a potential risk, particularly to children. This has been addressed by a notice on the inside door. We request parents / guardians in charge of younger children using the Hut, to make their own assessment of potential risks outside the Hut and use their own judgement as to the appropriate actions to take. Additional security lighting (3 in total at the rear of the property) in place helping to improve security & safety. The former B & B have a PIR security light which use to operate most nights. We need a bulk head light on a dusk till dawn sensor at the front door.

### Entrance Porch

Surveyed and no necessary actions identified

### Washing & Utility Area

Surveyed with 1 item emerging as requiring attention

- 1 Lino flooring – Renew / replace in 2021 **removed April 22**

### Shower and Washroom

Refurbished relatively recently.

Wet floor following showering : Non slip matt / block provided for use after showering. Mops also available

### Drying Room

This room has also been completely refurbished and no risks identified

The electric fan heater has been replaced with enclosed hard wired tubular heaters which are safer. Mesh should potentially be installed over heaters 202

### Toilets

Previous temporary repairs to floor. Need to examine & potentially replace some joists & flooring 2021

Toilets and associated floor replaced October 2021

### Kitchen Area

No immediate risks apparent but parents / those in charge of children using the Hut are requested to take note of points highlighted in this section.

### Sitting and Dining Area

No immediate risks identified but parents/those in charge of children using the Hut are requested to take note of points highlighted in this section.

Carbon monoxide alarm installed in 2016 re multi fuel stove. Ongoing checks completed with other checks e.g. emergency lighting

Stove & flue disassembled, cleaned, swept, reassembled and secured with additional fixings. Cowl secured.

#### **Stairs**

Surveyed and two-way light fitted in place before electrical PIR.

#### **Sleeping Areas**

Surveyed and no necessary actions identified.

#### **General**

Club Maintenance Meets - Attendees of club maintenance meets to be briefed re Health & Safety issues e.g. wearing protective gloves / glasses / goggles etc. guidance re working at heights, manual handling etc.

Corvid specific items added. The hut may only be used by Prebooking. This condition now removed August 2021

Users must take their own responsibility for compliance with the corvid social distancing regulations

#### **NOTES :**

- 1. P.I.R. (Periodic Inspection Report) electrical installations tested & certificated 2019 - Next due December 2024/ 2025 latest**
- 2. Fire alarm serviced and certificated annually**
- 3. Emergency lighting serviced and certificated annually**
- 4. Electrical appliances (PAT testing) completed annually**
- 5. Carbon monoxide alarm tested regularly i.e. at the same time as emergency lighting etc.**
- 6. Corvid 19 item has temporarily been added. Now removed**

Approved by the Committee of the Cleveland Mountaineering Club

Signed

Dated

The President

The Cleveland Mountaineering Club

<b>Area:</b>	<b>Entrance Porch</b>			
<b>Assessment Date:</b>	<b>Assessment Date:</b>	Amended 15/03/2023		
<b>Assessors:</b>	David Richards			
Type Of Hazard	Associated Risk	Existing Controls	Additional Controls Required	Action Owner / Target Date
	How could harm occur			
<b><u>Physical Hazards</u></b>				
Falls from height	N/A			
Slip & Trip	Trip hazard posed by entrance step and mats	Surfaces are different colours and give visual indication. Due care and attention.	Existing controls considered adequate	None
Falling objects	None - no storage facility – coat rack and items hanging up not considered to pose appreciable risk.			
Sharp edges / objects	Surveyed and none found			
Fire and heat	N/A			
Electrical	Operation of lightswitch with wet hands as enter	Lightswitch in good condition with no deterioration or live parts exposed. Due care and attention.	Existing electrics tested and certificated 2019	None
<b><u>Chemical Hazards</u></b>				
Flammable	N/A			
Toxic / Harmful	N/A			
Corrosive / Irritant	N/A			
<b><u>Environmental</u></b>				
Lighting	Entry to building when electricity switched off	Emergency/safety lighting provided 24/7	None	
<b><u>Biological</u></b>				
Bacteria	N/A			
Corvid	See Below			
<b>Other</b>				
	Potential traffic risk specifically when Hut is used for family meets and children are present	Warning sign placed prominently on inside of main door	None	
Corvid 19	Infection to Hut users and visitors	Not Applicable	Hut users to make their own personal risk assessment	

<b>Area: Washing and Utility Area</b>				
<b>Assessment Date:</b> Amended 15/03/2023				
<b>Assessors:</b> David Richards				
Type Of Hazard	Associated Risk	Existing Controls	Additional Controls Required	Action Owner / Target Date
	How could harm occur			
<b>Physical Hazards</b>				
Falls from height	N/A			
Slip & Trip	Lino Flooring has a number of holes Falling from loft access	The current state of the lino flooring is considered safe but with deterioration could pose a risk of tripping. Holes taped with Gaffer tape. Loft ladder with handrail installed with new larger access hatch and boarded out floor in attic.	lino flooring removed April 2022	
Falling objects	Conventional kitchen cupboards above sink	Existing raised shelving adequate, shelves are not overloaded with items and items are of reasonable weight for lifting with due care and attention	None	
Sharp edges / objects	Surveyed/none found			
Fire and heat	N/A			
Electrical	(1)Operation of lightswitch with wet hands.(2) Condition of instant water heater below sink	(1)Lightswitch in good condition with no deterioration or live parts exposed. Due care and attention.	(2) Condition of water heater below sink to be reviewed annually	
Short circuit or fire	Failure of old storage heater	Condition of storage heaters reviewed		
<b>Chemical Hazards</b>				
Flammable	N/A			
Toxic / Harmful	Access by children to harmful household cleaning agents	Stored on top of pan cupboards	Consider reducing the volume of maintenance meet materials e.g. paints etc. and store in utility loft.	Completed 2015
Corrosive / Irritant	Spillage or consumption of cleaning products / maintenance meet consumables e.g. paint stripper, varnish etc.	Stored on top of pan cupboards / in loft	Consider reducing the volume of maintenance meet consumables e.g. paints etc.	Completed 2015
<b>Environmental</b>				

Slippery Surfaces	Lino flooring is wearing and could be slippery if wet	The floor is considered safe to use though the comment above about replacement should be noted. Due care and attention	Lino Floor removed	Completed April 2022
Lighting	Surveyed/none found	Existing electrics tested and certificated 2019	None	
<u>Biological</u> <u>Legionella</u>	Infection with legionella	Hot & cold temperatures of sink water monitored & recorded by Hut Warden on visits.	Increase thermostat on heater so that hot water leaves the hot tap at 60 degrees: Water is not stored below 45 C	
Bacteria	Easy clean surfaces	Due care and attention precludes the need for any further controls	None	
Corvid 19			Importance of cleaning before and after use stressed	

<b>Area:</b>	<b>Shower &amp; Wash Room</b>			
<b>Assessment Date:</b>	Amended 15/03/2023			
<b>Assessors:</b>	David richards			
Type Of Hazard	Associated Risk How could harm occur	Existing Controls	Additional Controls Required	Action Owner / Target Date
<b><u>Physical Hazards</u></b>	This area was completely refurbished in March 2007 N/A			
Falls from height	N/A			
Slip & Trip	Wet floor following showers	Cork slip proof matt / block provided	Mops also available	
Falling objects	None		None	
Sharp edges / objects	None			
Fire and heat	None			
Electrical	None	All electrics replaced 2007 and certificated in 2014 and 2019	None	
<b><u>Chemical Hazards</u></b>				
Flammable	Polystyrene insulation in loft replaced with PIR rigid board insulation.			
Toxic / Harmful	Cleaning Fluids not stored in this room	No other controls needed	None	
Corrosive / Irritant	Cleaning Fluids not stored in this room	No other controls needed	None	
<b><u>Environmental</u></b>				
Slippery Surfaces	Floor	The tile flooring does not appear to pose a significant risk but if problems occur it could be coated with an anti slip paint. New LED light is safer	No problem reported	
Lighting	Surveyed and none found		None	
<b><u>Biological</u></b>				
Bacteria	Surveyed and none found	Due care and attention - surfaces are easy clean	None	
	None or very remote risk of Legionella in shower	Risk noted and head cleaned periodically	None	shower head periodically cleaned
Corvid 19			Importance of cleaning before and after use stressed.	

<b>Drying Room</b>				
<b>Assessment Date:</b>		Amended 15/03/2023		
<b>Assessors:</b>		David richards		
Type Of Hazard	Associated Risk	Existing Controls	Additional Controls Required	Action Owner / Target Date
	How could harm occur			
<b><u>Physical Hazards</u></b>	This area was completely refurbished in March 2007			
Falls from height	None		None	
Slip & Trip	Surveyed/none found		None	
Falling objects	None			
Sharp edges / objects	None			
Fire and heat	None	Heating fan replaced by tubular heaters - more reliable and safer (can't be knocked over or over-heat). These are controlled by a new timer switch (longer duration) positioned outside of the drying room	None	
Electrical	None	All electrics recently replaced, tested and certificated. Heaters now hard wired.	None	
<b><u>Chemical Hazards</u></b>				
Flammable	None			
Toxic / Harmful	None			
Corrosive / Irritant	None			
<b><u>Environmental</u></b>				
Slippery Surfaces	None			
Lighting	None	All electrics recently replaced, tested and certificated		
<b><u>Biological</u></b>				
Bacteria	Assessed and not considered a hazard	Easy clean surfaces	None	
Corvid 19			All items are to be removed at end of each stay.	



<b>Area:</b>	<b>Kitchen Area</b>			
<b>Assessment Date:</b>	Amended 15/03/2023			
<b>Assessors:</b>	David Richards			
Type Of Hazard	Associated Risk How could harm occur	Existing Controls	Additional Controls Required	Action Owner / Target Date
<b>Physical Hazards</b>				
Falls from height	N/A			
Slip & Trip	Flooring could be slippery if wet. Floor in good condition	Flooring in good condition - due care and attention	None	
Falling objects	Some raised shelves but no heavy objects	Due care and attention	None	
Sharp edges / objects	None other than standard kitchen utensils	Sharp kitchen knives kept together in one compartment of kitchen drawer	Sharp knives kept securely & safely on double magnetic knife holder.	M. Meets 2020
Fire and heat	There are two cookers and one is positioned at the edge of the kitchen work areas close to where people walk between the kitchen and lounge area which could pose a risk of pans etc being upset/caught and hot liquids being spilt.	The position of the cooker next to where people pass between the kitchen and lounge is not judged to present a risk with due care and attention. However, parents/those in charge of children using the Hut are requested to note of the potential risk of a child upsetting a pan from a stove and/or bumping into someone carrying a pan of hot water between the washing up room and kitchen. The position of the cooker next to where people pass between the kitchen and lounge is not judged to present a risk with due care and attention. However, parents/those in charge of children using the Hut are requested to note of the potential risk of a child upsetting a pan from a stove and/or bumping into someone carrying a pan of hot water between the washing up room and kitchen. It is recommended that the sitting and dining area be moved when the kitchen area is refurbished.	Wooden partition fitted in 2012 to reduce the risk of Hut users, specifically children, from the specified oven and hob	Hut Warden

Cookers	Electrical failure of cookers	Codition of cookers monitored. Cooker number 2 replaced	Review condition of cooker number 1	Consider replacing cooker 2023
Electrical	None	Existing electrics tested and certificated 2019. PAT testing also completed annually.	None	
<b><u>Chemical Hazards</u></b>				
Flammable	Surveyed and none found			
Toxic / Harmful	Surveyed and none found			
Corrosive / Irritant	Surveyed and none found			
<b><u>Environmental</u></b>				
Slippery Surfaces	Flooring could be slippery if wet recently replaced & in good condition	Flooring condition	Removed in 2022	
Lighting	Surveyed and none found	Existing electrics tested and certificated 2019. PAT testing also completed annually	None	
<b><u>Biological</u></b>				
Bacteria	Easy clean surfaces	Due care and attention	None	
Corvid 19			All items and surfaces used should be washed both before and after use.	

<b>Area:</b>	<b>Sitting &amp; Dining Area</b>			
<b>Assessment Date:</b>	Amended 15/03/2023			
<b>Assessors:</b>	David Richards			
Type Of Hazard	<b>Associated Risk</b> How could harm occur	Existing Controls	Additional Controls Required	Action Owner / Target Date
<b>Physical Hazards</b>				
Falls from height Slip & Trip	Surveyed and none found Floor level raised by one step along one side of room	Difference in levels clearly defined between contrasting carpet colours - emergency light gives sufficient illumination at night – very minor risk with due care and attention	No additional controls required	
Falling objects Bumps	Surveyed and none found The furniture was surveyed to identify any unsafe items that may cause people to fall or sustain injury or present a fire risk	All the furniture is judged safe - lounge seating in flame retardant materials. With due care and attention it is judged that no additional controls are required.	No additional controls required	
Sharp edges / objects	Surveyed and none found			

Fire and heat	The solid fuel stove sited in the middle of the living room was surveyed to assess the risk to hut occupants of burning by accidental contact with the hot sides of the stove. We are particularly aware of the risk the stove may present to young children when the Hut is used for family meets	A fireguard around four sides of the stove is available for family meets and with due care and attention the stove does not present a risk. Warning sign sited adjacent to the fireguard clearly telling hut occupants not to use the fireguard for drying clothes. <u>The fireguard is effective protection in instances where young children may be in the Hut but in addition parents have been asked to note this risk and maintain close parental supervision of children during family meets.</u> The fireguard is effective protection in instances where young children may be in the Hut but in addition parents have been asked to note this risk and maintain close parental supervision of children during family meets	A new stove has been professionally installed in 2010 that complies with HEATAS standards. Ongoing maintenance & repairs ensure the stove does not present a hazard if due care & attention is observed. Stove & flue dismantled, cleaned & re-assembled with additional screws. Cowl secured (2018).	Hut Warden
Electrical	None	Old Stoage heater replaced All electrics recently upgraded & certificated (2019) - no additional controls required		
<b><u>Chemical Hazards</u></b>				
Flammable	Firelighters & kindling	Minimum amount stored in the under-stairs cupboard. Additional supplies of kindling are now kept outside in a sealed bin under the lean-to.		
Toxic / Harmful	Carbon monoxide from stove	Carbon monoxide alarm purchased, installed (20/7/2016) as per manufacturers instructions and tested in line with lighting & fire alarm.		Check CO alarm reguarly
Corrosive / Irritant	Surveyed and none found			
<b><u>Environmental</u></b>				
Slippery Surfaces	Surveyed and none found			
Lighting	None	All electrics recently upgraded & certificated - no additional controls required.		
<b><u>Biological</u></b>				
Bacteria	Surveyed and none found			
Corvid 19			Users must clean contact points before and after use.	

<b>Area:</b>				
<b>Stairs</b>				
<b>Assessment Date:</b>				
Amended 15/03/2023				
<b>Assessors:</b>				
David Richards				
Type Of Hazard	Associated Risk	Existing Controls	Additional Controls Required	Action Owner / Target Date
	How could harm occur			
<b><u>Physical Hazards</u></b>				
Falls from height	Fall from upper floor	A strong wooden guard rail protects the side and top of the stair space so as to remove the risk of persons falling. Stairs evenly surfaced. Carpet old but secured in place and not worn / torn - no risk with due care and attention	None	
Slip & Trip	Slip/fall down stairs		None	
Falling objects	None			
Bumps	None			
Sharp edges / objects	None			
Fire and heat	None	Replaced door lock with approved emergency escape push pad. This has a secondary advantage as access can be gained from outside with a key. Key safe for this lock fitted in 2017 .		
Electrical	Exposed wiring/unsafe sockets	All electrics recently replaced. New ring-main and new dimmable LED lighting impacting positively upon stairs. 3 way stair switch retained. new LED two- way light on stair well at a height of approx. 2.5m	None	
<b><u>Chemical Hazards</u></b>				
Flammable	None			
Toxic / Harmful	None			
Corrosive / Irritant	None			
<b><u>Environmental</u></b>				
Slippery Surfaces	None			
Lighting	None	All electrics replaced & upgraded & certificated - no additional controls required		
<b><u>Biological</u></b>				
Bacteria	None			
Corvid 19			users must clean contact points on arriving and again on leaving.	

<b>Area:</b>	<b>Main and Members Sleeping Area</b>			
<b>Assessment Date:</b>	Amended 15/03/2023			
<b>Assessors:</b>	David Richards			
Type Of Hazard	Associated Risk How could harm occur	Existing Controls	Additional Controls Required	Action Owner / Target Date
<b><u>Physical Hazards</u></b>				
Falls from height	No risks	Top of staircase effectively protected. Additionally a wood baton has been placed on the window edge of the sleeping platform to guard against young children falling from the platform. New loft ladder with handrail & access hatch fitted 2015	No additional controls required	
Slip & Trip	No risk	Stairs evenly surfaced - no risk with due care and attention	None	
Falling objects	None			
Bumps	None	Due care and attention	No additional controls required	
Sharp edges / objects	Stove flu pipe brackets	Due care and attention	No additional controls required	
Fire and heat	None			
Electrical	No risk	Ring-main installed in 2015 replacing existing radial circuit. Additional sockets, charging points etc. help reduce trip hazard from cables. New dimmable LED lighting fitted throughout increasing illumination and safety.	No additional controls required	
<b><u>Chemical Hazards</u></b>				
Flammable	None	Kick board with metal heat reflecting stripes fitted around flue on mattress side.		

Toxic / Harmful	Carbon monoxide from stove	Carbon monoxide alarm purchased, installed (20/7/2016) as per manufacturers instructions and tested in line with lighting & fire alarm.	
Corrosive / Irritant	None		
<b>Environmental</b>			
Slippery Surfaces	None		
Lighting	No risk	Lighting replaced and improved, now good	
<b>Biological</b>			
Bacteria	None		
Corvid 19		Warn users of potential risks	users must clean contact points on arriving and again on leaving.